

# #BROOKLYN SHOWS LOVE

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## Mutual Aid Project

### Equality for Flatbush (E4F) - BKSL Food Distribution Space Manager

#### ABOUT E4F

Equality for Flatbush (E4F) is a Black/POC-led, grassroots organization that does police accountability, affordable housing, and anti-gentrification/anti-displacement organizing in Flatbush, East Flatbush, and Brooklyn-wide. Founded in 2013, Equality for Flatbush is a Black Lives Matter group that believes in the abolition of the police, ICE, and prisons. Created as a direct response to the increase in tenant and police harassment due to gentrification, we have only 2 goals: to end NYPD murders and to stop the displacement of low-to-middle income people from Brooklyn, NY. We organize our communities for social change and justice through street outreach, social media campaigns, political and direct action.

#### Job Summary

Equality for Flatbush (E4F) seeks a dynamic, detail-oriented, and self-motivated Brooklyn Shows Love Mutual Aid Project (BKSL) Space Manager. This person will work with our BKSL Food Distribution Team and the E4F community to manage a space dedicated to receiving, packing, and distributing non-perishable food and household supplies Brooklyn-wide.

#### Key Responsibilities

The Space Manager is responsible for overseeing the day-to-day operations of the BKSL food distribution center. Main responsibilities include:

- Ensuring that BKSL COVID safety protocols are maintained and enforced
- Coordinating and supervising E4F members' packing and preparing food distribution deliveries
- Coordinating deliveries of wholesale bulk non-perishable items with food vendors
- Maintaining the accurate inventory of items and assisting in purchasing

#### Qualifications

- 5 - 10 years of professional experience with either warehouse, stage, performance space, production, or grocery store management
- Knowledge of COVID-19 safety protocols and the ability to enforce BKSL safety standards
- Experience managing & motivating volunteers, creating a fun, welcoming, and culturally inclusive environment
- Meticulous attention to detail.
- Highly skilled in crisis management in accordance with changing deadlines and priorities.
- Highly proficient in Google Sheets, Google Docs, and Zoom
- Strong written and verbal communication skills
- Excellent attention to detail and ability to engage others
- High moral compass and dedication to ethical practices

#### Preferences

- NYS Driver's License and own vehicle
- Multi-Lingual - Haitian Kreyol or Spanish and English

**Compensation:** \$50,000 - \$55,0000

**Schedule:** Full time, on site

**Location:** Brooklyn, NY

**To Apply:** Please submit your resume and a cover letter to [projects@vantagehrs.com](mailto:projects@vantagehrs.com).

*Equality for Flatbush (E4F) is an equal opportunity employer and highly values diversity. E4F maintains a policy of non-discrimination in regard to age, ancestry, color, creed, disability, national origin, race, religion, sex, sexual identity, gender identity, or any other class protected by applicable state or federal law. Lifelong/Long-time Brooklynites, People of Color, Women, and QTPOC/LGBTQ people are strongly encouraged to apply.*