



THE CITY OF NEW YORK  
**LAW DEPARTMENT**  
350 JAY STREET, 9<sup>TH</sup> FLOOR  
BROOKLYN, NY 11201

**ZACHARY W. CARTER**  
*Corporation Counsel*

**ANGELA ALBERTUS**  
*Chief, Family Court Division*

**FAMILY COURT DIVISION**  
**YOUTH LEADERSHIP COUNCIL APPLICATION**

**DEFINITION**

The Family Court Division of the New York City Law Department plays a critical role in promoting the well-being of the City's children and protecting the general public. The Family Court Division consists of two units:

The Interstate Child Support Unit (ICSU) appears on behalf of out-of-state custodial parent petitioners who are seeking to establish paternity and obtain child support from New York City residents. In addition, a custodial parent who lives in New York City may seek the Unit's assistance in filing for child support from parents who live outside the state and the country.

Attorneys in the Family Court Division's ICSU primarily handle child support petitions filed under the Uniform Interstate Family Support Act (UIFSA) by out-of-state jurisdictions or custodial parents residing in other states, U.S. Commonwealths, and many foreign countries. Staff members also assist many New York City residents in obtaining paternity and child support orders.

The Juvenile Delinquency Prosecution Unit (JD Unit) investigates juvenile delinquency matters that are referred to the office and prosecutes the matters where appropriate. Juvenile delinquency matters involve youth ages 7 to 15 who have been arrested for conduct that would constitute a crime if they were adults.

In prosecuting juvenile delinquency cases, the Family Court Division's JD Unit seeks to ensure that those youth who commit delinquent acts are held accountable for their misconduct and receive appropriate services. The Family Court system is focused on rehabilitation. The Law Department seeks to balance the need for protection of the community with the needs and the best interests of the youth. The JD Unit routinely interviews victims of juvenile crime, witnesses, and members of the NYPD. The JD Unit's work also includes providing information to victims of youth crime on available community-based services, including counseling, crisis intervention, and safety planning.

A Youth Leadership Council is a group of trained young people who work in partnership with adult leaders on a defined area of policy, practices and/or service to impact individuals and communities with a focus on youth. The Youth Leadership Council for the Family Court Division, high school students between the ages of 14-21, will be responsible for observing all aspects of our processes in court to provide feedback from the perspective of all the stakeholders on a variety of issues including court efficiency, technology, case filings, dispositions and victim impact.

## INCENTIVES FOR ENROLLMENT

- Opportunity to learn about the legal system and court process
- Develop leadership skills
- Improve policies in New York City
- Work towards creating a culture of youth voice in your community
- Opportunity for youth to assist peers and community by addressing issues of mutual concern
- Engage in civic duties and learn about the city
- Fulfill community service requirement for college and recognition
- Work toward letter of recommendation for college
- Career development
- Build social network in the city

## APPLICATION SUBMISSION DEADLINE

- Friday, September 25, 2015
- Submissions accepted via regular mail, email, and/ or fax to:

New York City Law Department  
Family Court Division Youth Leadership Council  
ATTN: ACC Glover-Thomas OR ACC Rodriguez  
350 Jay Street, 9<sup>th</sup> Floor  
Brooklyn, NY 11201  
(718) 724-5300 (phone)  
(718) 724-5398/ 5399 (fax)  
Email: [CGlover@law.nyc.gov](mailto:CGlover@law.nyc.gov) OR [RRodrigu@law.nyc.gov](mailto:RRodrigu@law.nyc.gov)

## CONTACTS

For more information about the Family Court Division Youth Leadership Council, please contact:

Assistant Corporation Counsel Charessa L. Glover-Thomas  
[CGlover@law.nyc.gov](mailto:CGlover@law.nyc.gov)

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**APPLICANT INFORMATION**

Applicant's Name \_\_\_\_\_ Grade in Current Year \_\_\_\_\_  
Birthdate (mm/dd/yy) \_\_\_\_\_  
Address \_\_\_\_\_ Borough \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

**PARENT/GUARDIAN INFORMATION**

Parent/Guardian Name \_\_\_\_\_  
Email \_\_\_\_\_  
Address \_\_\_\_\_  
Borough \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
Parent/Guardian Signature \_\_\_\_\_

**SCHOOL INFORMATION**

School Name \_\_\_\_\_  
Principal's Name \_\_\_\_\_  
Address \_\_\_\_\_  
Borough \_\_\_\_\_ Zip \_\_\_\_\_  
Principal's Phone \_\_\_\_\_ Principal's Email \_\_\_\_\_



**NARRATIVE QUESTIONS**

1. Why do you believe you are a good candidate for the Family Court Division Youth Council?

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2. List 3 skills or traits that an exemplary leader possesses and illustrate how you have demonstrated these skills or traits in your own volunteer work.

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3. How do you envision your role in a Family Court Division Youth Council?

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4. What are the most critical issues facing youth in your school? What are the most critical issues facing youth in your community?

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5. What can a Family Court Division Youth Council do to address these issues?

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6. Please describe your interest in the court system.

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## LETTER OF RECOMMENDATION (Optional)

You can provide a letter of recommendation from a community contact (i.e. teacher, guidance counselor, clergy) which would provide us with more information about you and why you should be considered for the Family Court Division Youth Council. This letter is an optional part of your application.

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